



Entrance Requirements List

Japanese Language Course

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Houeï International Japanese Language Academy

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Our Academy purposes to contribute to leap of international exchange through Japanese language education and social welfare basic education to foreign nationals, and internationalization of the community.

1. Timing of Application and Admission

Term	Application and entrance exam fee payment	Issuance of Certificate of Eligibility and school expense payment	Apply for Visa for Japanese Embassy in home country (applicants apply)	Admission schedule
April Term	September - November	February	March	Beginning of April
July Term	December - February	May	June	Beginning of July
October Term	February - April	August	September	Beginning of October
January Term	May - August	November	December	Beginning of January

Note:

- ※ You are not able to take the entrance exam in case that Application for Enrollment or Entrance Exam Fee is not submitted within the application period.
(We will also accept application for enrollment via FAX.)
- ※ Date and venue of entrance exam in your area will be informed after your application is filed.
- ※ Please come along with your financial supporter (guardian) to the entrance exam.

2. Qualification

Applicants who have completed more than 12 years of school education or equivalent and fall under the following conditions:

- (1) Applicant who is older than 18 years-old.
- (2) Applicant who has been permitted (or with bright prospect to acquire a permission) to enter Japan through a proper procedure.
- (3) Applicant who intends to enter vocational school, university or graduate school

in Japan, or who wishes to master the Japanese language to be successful in his/her home country.

- (4) Applicant who has learned basic Japanese language (has more than 150 hours of Japanese language study experience, or has Japanese language ability at the same or higher level as Level N4 of Japanese Language Proficiency Test).
- (5) Applicant who has financial supporter(s) whose income can support the applicant's tuition fees and living expenses in Japan.

3. Admission Fee/ Tuition Fee (Facilities & Educational Materials)

Course	Item	First year	Second year	Total
2-year advancement course	Entrance Examination Fee	20,000	0	20,000
	Admission fee	50,000	0	50,000
	Tuition, facilities & educational materials	600,000	600,000	1,200,000
	Total	670,000	600,000	1,270,000
1.9-year advancement course	Entrance Examination Fee	20,000	0	20,000
	Admission fee	50,000	0	50,000
	Tuition, facilities & educational materials	600,000	450,000	1,050,000
	Total	670,000	450,000	1,120,000
1.6-year advancement course	Entrance Examination Fee	20,000	0	20,000
	Admission fee	50,000	0	50,000
	Tuition, facilities & educational materials	600,000	300,000	900,000
	Total	670,000	300,000	970,000
1.3-year advancement course	Entrance Examination Fee	20,000	0	20,000
	Admission fee	50,000	0	50,000
	Tuition, facilities & educational materials	600,000	150,000	750,000
	Total	670,000	150,000	820,000

Note:

- ✳ Successful applicant shall make payment of admission fee, tuition fee and facilities & educational materials for 6 months which comes to 350,000yen in

total, or 650,000yen for 1 year, after receiving notice of issuance of “Certificate of Eligibility”. The “Certificate of Eligibility” and “Admission of Enrollment” will be mailed after confirmation of receipt of payment.

- ❖ Fees for visa extension, JLPT exam, and other fees such as bank transfer fees shall be borne by each student.
- ❖ Fees for such as textbooks, medical checkup, and National Health Insurance at actual cost will also be charged separately.

4. Courses, Period and Capacity

Course	Start	Course period	Capacity
2-year advancement course	April term	1 st year : April 1 – March 31 2 nd year: April 1 – March 31	20 for each course
1.9-year advancement course	July term	1 st year: July 1 - June 30 2 nd year: July 1 – March 31	
1.6-year advancement course	October term	1 st year: October 1 - September 30 2 nd year: October 1 – March 31	
1.3-year advancement course	January term	1 st year: January 1 – December 31 2 nd year: January 1 – March 31	

5. Flow of the Process

Process from application to admission	Timing of Admission			
	April Term	July Term	October Term	January Term
■ Application and entrance examination payment (20,000yen)	October – November	January – February	March – April	July – August
■ Interview in overseas based on the application documents ■ Passers of the interview submit application documents	In late October	In late February	In late April	In late June

<ul style="list-style-type: none"> ■ Confirmation and translation of application documents ■ Delivery of Certification of Admission (Once it has been confirmed that the documentation is complete) 	October – December	February – March	April – June	August – September
<ul style="list-style-type: none"> ■ Submit the Certificate of Eligibility application documents to the Bureau of Immigration 	Beginning of December	Beginning of March	Beginning of June	Beginning of September
<ul style="list-style-type: none"> ■ Notification of issuance of Certificate of Eligibility from HIJLA (If approved) 	December – February	March – May	May – August	September – November
<ul style="list-style-type: none"> ■ Receive invoice of Admission Fee, Tuition and Facilities & Educational Material Fee (for 6 months) from HIJLA 	End of February	End of May	End of August	End of November
<ul style="list-style-type: none"> ■ HIJLA send the originals of Certificate of Admission and Certificate of Eligibility after confirmation of the payment 	Mid March	Mid June	Mid September	Mid December
<ul style="list-style-type: none"> ■ Applicants take the original documents to the Japanese Embassy or Consulate for the region to apply for Student visa 	Mid March	Mid June	Mid September	Mid December
<ul style="list-style-type: none"> ■ Enter Japan, admission procedures, entrance ceremony and orientation, etc. 	Beginning of April	Beginning of July	Beginning of October	Beginning of January

※ Students will conduct application procedures of National Health Insurance, bicycle insurance as well as the procedure to open a bank account after finishing school admission procedure.

※ If student's visa cannot be issued, HIJLA will verify the situation and refund admission fee, tuition, and facilities & educational material fee which have been paid by the student. Entrance examination fee is non-refundable.

6. How to Apply

Please be sure to contact us before submitting your application by any of the

following methods:

- (1) Applicant or his/her financial supporter submits application document with 20,000yen for entrance examination fee directly at the counter of HIJLA.
- (2) Applicant or his/her financial supporter makes payment of 20,000yen for entrance examination fee into HIJLA bank account (bank transfer fee shall be borne by the applicant), and mail the application document to HIJLA.

7. Screening Method

- (1) Document screening
- (2) Test in overseas
 - ① Interview
 - ② Academic examination (JLPT N4 level)

8. Application Documents

【Documents about applicant】

- (1) Application form / Interview sheet
- (2) Resume / Statement of studying Japanese in Japan
- (3) Certificate of graduation from the final educational institution, original certification or authorized copy
- (4) Academic record/transcript from the final educational institution which covers entire period of the education
- (5) Copy of passport
- (6) Headshot Photos (size of 4 cm×3 cm) taken within 3 months of the date of application

【Documents certifying the ability to pay expenses such as tuition (In case parents/relatives of applicant remit money from their country to Japan)】

- (1) Bank Balance Certificate of remitter (Original)
- (2) Statement of Financial Support (Designated form)
- (3) Document/s explains relationship of applicant and remitter (Original of a copy of family register, or authorized copy of a family register)
- (4) Document/s proves annual income of remitter

【In case applicant is able to support himself or herself (Applicant has sufficient

finance for self-support)】

- (1) Bank Balance Certificate of applicant (Original)
- (2) Document/s proves annual income of applicant

【In case of supported by others such as relatives living in Japan】

- (1) Statement of Financial Support (Designated form)
- (2) Certificate of Tax Payment issued by municipality office (*Kazei Shoumeisho*)
- (3) Bank Balance Certificate of financial supporter (*Yokinwandaka Shoumeisho*)
- (4) Residential Certificate (*Koseki Tohon*)
- (5) Document/s explains relationship with applicant
- (6) Document/s proof his/her job
- (7) Document/s proof his/her identification
- (8) Proof of personal seal registration (*Inkan Shoumeisho*)

9. Delivery Address

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10. Payment via Bank Deposit Transfer

HIJLA will send invoice of admission fee, tuition, and facilities & educational material fee after notifying issuance of Certificate of Eligibility. Please make payment to the bank account given in the invoice.

HIJLA will send Certificate of Eligibility and Certificate of Admission after confirming the payment.